|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | |  | project progress  report | | | | |
| Project Name | Bookaholic Social Network | Project Code | BSN |
| Author | Phạm Thị Huyền | Project Manager | Phạm Thị Huyền |
| Date of Report | 09/20/2016 | Receiver | Supervisor |
| Reporting period**[[1]](#footnote-1)** | 09/05/2016 – 09/20/2016 | Nguyễn Văn Sang |

# Progress Description

|  |  |  |
| --- | --- | --- |
| Items | Information | Note |
| Start-date of project | 09/05/2016 |  |
| Estimated end-date | 09/20/2016 |  |
| Team size | 5 members | Phạm Thị Huyền  Thái Thị Cẩm Vân  Vũ Hải Đăng  Chu Minh Hải  Nguyễn Thị Hải Yến |
| Total estimated effort | 390 person days | 1 person day = 5 hours |
| Total effort spent | 60 person days | 1 person day = 5 hours |
| Effort spent in this period | 60 person days |  |
| Total effort left | 330 person days |  |

# Customer Complaints[[2]](#footnote-2)

## None

# Customer Support[[3]](#footnote-3)

## None

# Change Management[[4]](#footnote-4)

## None

# Quality Activities

## None

# Tasks matches/missed

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Task | Responsibility | Deliverable | Status | Remark | Re-schedule |
| 1 | Prepare project | All team members | 09/08/2016 | Done |  |  |
| 2 | Define project situation | All team members | 09/08/2016 | Done |  |  |
| 3 | Define system scope | All team members | 09/08/2016 | Done |  |  |
| 4 | Q&A management | YenNTH | 09/10/2016 | Done |  |  |
| 5 | User Requirement Specification for 1st phase | VanTTC | 09/13/2016 | Done (phase 1) |  |  |
| 6 | Research development technology | DangVH | 09/13/2016 | In progress |  |  |
| 7 | Project Plan | HuyenPT | 09/15/2016 | Done |  |  |
| 8 | Work breakdown structure | VanTTC  DangVH | 09/18/2016 | Done |  |  |
| 9 | Project schedule | VanTTC  DangVH  HuyenPT | 09/18/2016 | Done |  |  |
| 10 | Report 1 | HuyenPT | 09/20/2016 | Done |  |  |
| 11 | Progress report 1 | HuyenPT | 09/20/2016 | Done |  |  |

# Tasks planned for next period

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Responsibility | Deliverable | Planned end date |
| Design screen prototype | VanTTC  YenNTH  HaiCM | 09/30/2016 | 09/30/2016 |
| Create Demo for input data feature (slider, publisher, book management) | DangVH  HuyenPT | 10/27/2016 | 10/30/2016 |
| Research development technology (cloudinary) | DangVH  HuyenPT | 09/23/2016 | 09/23/2016 |
| SRS – part 1 | HuyenPT | 09/22/2016 | 09/22/2016 |
| Report 2 | HuyenPT | 09/30/2016 | 09/30/2016 |
| Progress report 2 | HuyenPT | 09/30/2016 | 09/30/2016 |

# Problems and Suggestions

***Author***

***Phạm Thị Huyền***

1. Duration of reporting period is defined in project plan as daily, weekly, be-weekly and monthly. It’s weekly by default. Report may be performed on verbal form in meetings. [↑](#footnote-ref-1)
2. If no customer complaint is received, it is noted as "None", and the table should be deleted [↑](#footnote-ref-2)
3. If no customer request is received, it is noted as "None", and the table should be deleted [↑](#footnote-ref-3)
4. If no change request is received, it is noted as "None", and the table should be deleted [↑](#footnote-ref-4)